

Woods Charter school
Board Meeting Minutes
May 16, 2019

Voting members present: Missy O'Connor, Kala Bullett, Amy Ising, Karen Trott, Amy Perkins, Kristina Sparrow.

Non-voting members present: Cotton Bryan, Rachel Lawrence

Absent voting members: David Lincoln

Student Representative: Mitchell O'Connor

Other staff members present: Jessica Oliver, Jim Malone

Meeting was called to order at 7:04 pm in the Glade.

- I. The Pledge of Allegiance
- II. Public Comment: (written public comments may be added to the Public comment notebook)

There was no public comment

III. Consent Agenda

<u>Principal's report</u> Mr. Bryan	<u>Additional discussion/key points:</u> List of colleges where seniors have been accepted, update on the Auction, Information about a school wide lighting upgrade which we will be discussing in New Business. Staffing updates: 3 offers of employment and with signed contracts have been received for E.C, U.S. Hlstory, and Assistant Facilities manager/director or landscaping. Their bios will be shared over the summer. Search for high school English still underway. U.S. News and World Report rankings for Woods Charter School shared. MS and HS Athletics updates were shared. Lastly, upcoming important dates were listed.
Minutes from the April 18, 2019 meeting	<u>Additional comment:</u> a spelling change to Ms. Bullett's name was changed and FAPE was mentioned to be added to the closed session minutes.

Action Taken: a motion to approve the consent agenda was made by Ms. Bullett, seconded by Ms. Trott and passed unanimously.

IV. Reports

<p><u>Student Update</u> Mitchell O'Connor</p>	<p>Mitchell shared his student report. Rapidly approaching end of school year is packed with AP exams, wrapping up the school year as well as end of year traditions and celebrations. His full report can be found in the meeting packet.</p>
<p><u>Faculty Update</u> Ms. Lawrence</p>	<p>Ms. Lawrence shared updates from all grade levels. Her full report can be found in the meeting packet.</p>
<p><u>Finance Committee</u> Ms. Trott</p>	<p>Ms. Trott shared a full financial report which is included in the meeting packet. She reviewed the April 2019 revenue and expense report (condensed) with us. She also shared the current cash/cash equivalents for 2018-2019 including April's information.</p>
<p><u>Foundation Report</u> Ms. Oliver</p>	<p>Ms. Oliver reported a successful auction fundraiser with a projected \$337,000 after all Auction balances are paid. 78% student family participation. The Auction will take place on Friday, April 17, 2020 next year.</p>
<p><u>Communications</u> Ms. Bullett</p>	<p>Ms. Bullett gave an update of the brown bag lunches with staff that she and David Lincoln have conducted since the last board meeting. The committee will have more information to share with the board at our board retreat.</p>
<p><u>Personnel</u> Ms. Ising</p>	<p>Nothing to report at this time</p>
<p><u>Board Development</u> Ms. O'Connor</p>	<p>Nothing to report at this time</p>

V. Business

a. Old business	none
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B. New Business I. Proposal from Eagle Solar and Light	Ian Mason and Scott Alexander with Eagle Solar and Light presented Option 1 and Option 2 for solar panel leasing that their company is offering Woods Charter School. A copy of the powerpoint presentation from Eagle Solar and Light can be found in the meeting packet or upon request.
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No Action taken: there was no action taken at this time. At our June 4th meeting, the school board plans to vote on how to proceed.

New business ii. School Board Elections	Amy Ising and Amy Perkins were welcomed as the newest members of the 2019-2020 school board. Both Ising and Perkins are filling 3 year term spots on the school board starting in August 2019.
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New Business: iii. LED lighting upgrade	Mr. Bryan proposed using \$18,639 to upgrade lighting replacing our fluorescent bulbs in the building to LED lights. He would like to go ahead with the quote from The John Riley Group. A 10 year energy savings would be \$30,769 and 10 year maintenance savings would be \$20,859. This project would be eligible for a Duke rebate of \$4,060, bringing our net project cost, after the rebate to \$14,579.
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Action Taken: a motion to approve the proposed expenditure of \$18,639 for upgrading lighting in the building from fluorescent to LED lights was made by Amy Ising, seconded by Kala Bullett and passed unanimously.

VI. Closed Session

Closed Session	None
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VII. Adjournment Session

Action Taken: A motion to adjourn was made at 9:31 pm by Kala Bullett, seconded by Karen Trott and passed unanimously.