

Woods Charter school
Board Meeting Minutes
May 21, 2020

Voting members present: Missy O'Connor, Amy Ising, Amy Perkins, Kristina Sparrow, Karen Trott, and David Lincoln.

Non-voting members present: Cotton Bryan & Rachel Lawrence

Absent voting members: Kala Bullett

Student Representative: Patrick Deegan

The meeting was called to order at 7:02 pm via virtual Zoom meeting.

- I. The Pledge of Allegiance: due to our virtual meeting, there was no pledge of allegiance
- II. Public Comment: (written public comments may be added to the Public comment notebook). For this virtual meeting, the Woods community was told to email *any public comments to the school board for Missy O'Connor to address as needed. At the time of the meeting, there were no public comment emails sent to the school board as a whole.*
- III. Additional Action items: At the start of the meeting, Missy O'Connor announced that there were three applications for the 2020-2021 school board vacancies. Those were: Karen Trott, Collette Drake, and Nina Lloyd who were all present for the zoom meeting. The school board and as well as the Woods community members who were present on Zoom voted in favor of these three applicants being voted in for next year. Welcome to the school board!
- IV. Consent Agenda

<p>Principal's report <i>Mr. Bryan</i></p>	<p><u>Additional discussion/key points:</u> The full Principal's report can be found in the meeting packet. Although the school building is closed, there is still a lot going on for WCS.</p> <p><u>Highlights:</u> *Current state of distance learning. 12 days remaining. Last day of school June 9th. *Updates on maintenance and capital projects as well as upcoming projects. *Small Business Administration (SBA) Paycheck Protection Program (PPP) response to a Frequently asked question #46 related to the good-faith certification of the PPP loan request.</p>
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	<p>*current employment vacancies at WCS; also posted on the school website.</p> <p>* Faculty Survey results on the Economic Diversity Lottery Proposal.</p> <p>*New General Assembly/DPI requirements in Response to COVID-19. We are following the mandated Senate Bill 704. A calendar revision will be ready for the board to review by the next school board meeting, June 4th. Full details of the requirements listed in his report.</p> <p>*At Home Together: Woods Style recap and thanks to all!</p> <p>*Woods Graduation 2020 Draft Plan shared. Ceremony 1 and Ceremony 2 overviews shared.</p> <p>*Calendar notes of upcoming dates. Next Board meeting June 4. Last day of online instruction June 5. 8th grade drive by parade June 9th. Senior Graduation ceremony's June 12th and 13th. Full list can be found in the principal's report.</p>
Minutes from April 16, 2020 meeting	<u>Additional comment</u> : none

Action Taken: A motion to approve the consent agenda was made by Karen Trott, seconded by Kristina Sparrow, and passed unanimously by the voting board members.

V. Reports

<p>Student Update <i>Patrick Deegan</i></p>	<p>Patrick shared an update. Highlights from his report: Many students are using this time to try new hobbies. There were some issues with AP testing and submitting responses all over the U.S.. The Advanced Placement Board is working with those students.</p>
<p>Faculty Update <i>Ms. Lawrence</i></p>	<p>Rachel's update included information about middle school french classes and what they have been up to. Book club books were hand delivered by Ms. Wagoner Ms. Sperry, and Ms. Wilson for 6th graders. Art in a Nutshell</p>

	<p>will still be happening. Details to follow on that. If you're Instagram, you should check out the WCS Athletics page. Lots of updates to honor high school athletes there.</p> <p>WCSathletics98. Spanish 4 updates were given with links in the report to student work via flipgrid.</p> <p>Ms. Lawrence created a survey to assess how teachers are feeling through all of this online teaching and learning. She shared the results in her report.</p> <p>Thank you Ms. Lawrence!</p>
<p>Finance committee <i>Ms. Trott</i></p>	<p>Karen Trott shared April 2020 financials with the board as well as the up to date cash and cash equivalents. Written statements and charts are included in the meeting packet.</p>
<p>Foundation report <i>Ms. Jessica Oliver</i></p>	<p>Jessica Oliver reported that the virtual auction/Woods live stream celebration was a huge success. She thanked all who attended and contributed. Official numbers are still being tallied, but the bidding and Raise the paddle donations exceeded our expectations. The Foundation Board will meet Tuesday 5/26. Ms. Oliver also put in a plug for upcoming vacancies on the Foundation board.</p>
<p>Communications <i>Mr. Lincoln</i></p>	<p>No written report at this time.</p>
<p>Personnel <i>Ms. Ising</i></p>	<p>No written report at this time.</p>
<p>Board Development <i>Ms. O'Connor</i></p>	<p>The Board development committee will be sharing their proposed survey to the Woods community in Old Business.</p>
<p>DoT transportation subgroup committee Mr. Lincoln/Ms. Ising</p>	<p>No written report at this time.</p>

VI. Old Business

Economic Diversity Lottery Proposal	Missy O'Connor shared the draft of our amended admissions policy that was sent to DPI with the one suggestion that DPI made. She also shared the Frequently Asked Questions (FAQ) document and the survey that the Board development committee is proposing be sent out to the Woods Community. This committee is seeking approval from the board to send the survey to the Woods community with the FAQ and amended admissions policy for reference attached. If approved the survey would be sent out by Friday May 22 to be filled in by June 1st.
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Action Taken: a motion to approve sending the Economic diversity lottery proposal survey, the FAQ document, and the amended admissions policy out to the Woods community was made by Amy Ising, seconded by David Lincoln and passed unanimously by the voting board members.

VII. New Business

Draft of Proposed Revision to Board by-laws	Although we are not voting tonight on this, Missy sent the by-laws to the board for review. The last time these by-laws were revised was 9 years ago. Given the current state of the world with Covid, having to change the way we have met the past 3 months etc, it was suggested that we look at our current by-laws. We will go through the suggested revisions at our June meetings with the hopes of voting on these revisions then.
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VII. Closed Business: none

VIII. Adjournment Session

Meeting was adjourned. Thank you to all of the WCS community for tuning in to our virtual meeting.

Action Taken: A motion to adjourn the meeting was made at 8:43pm by Karen Trott, seconded by David Lincoln, and passed unanimously by the board members.