

Woods Charter school  
Board Meeting Minutes  
March 26, 2020

Voting members present: Missy O'Connor, Kala Bullett, Amy Ising, Amy Perkins, Kristina Sparrow, Karen Trott, and David Lincoln.

Non-voting members present: Cotton Bryan & Rachel Lawrence

Absent voting members: none

Student Representative: Patrick Deegan

The meeting was called to order at 7:01 pm in the Glade.

- I. The Pledge of Allegiance: due to our virtual meeting, there was no pledge of allegiance
- II. Public Comment: (written public comments may be added to the Public comment notebook). For this virtual meeting, the Woods community was told to email *any public comments to the school board for Missy O'Connor to address as needed. At the time of the meeting, there were no public comment emails sent to the school board as a whole.*
- III. Consent Agenda

Principal's report <i>Mr. Bryan</i>	<u>Additional discussion/key points:</u> Mr. Bryan reviewed our current state as far as school days missed and time we have banked still. Our virtual meetings still meet the NC Open meetings law based on information from the UNC school of Government memo. He and others have been working on the school budget. Solar Roof project updates given. Woods COVID-19 F.A.Q's as found on the school website were shared. Guiding principles for Woods Faculty for Distance Learning included in the meeting packet as well. Athletics updates. January school board meeting minutes. Full principal's report can be found in the meeting packet.
Minutes from January 16, 2020 meeting	<u>Additional comment:</u> none

Action taken: a motion to approve the consent agenda was made by Karen Trott, seconded by Kristina Sparrow, and passed unanimously by the board members.

- IV. Reports

<p>Student Update <i>Patrick Deegan</i></p>	<p>Patrick shared an update. His full report can be found in the meeting packet. Students are handling all of this the best they can. He shared some of the concerns he is hearing from his fellow students.</p>
<p>Faculty Update <i>Ms. Lawrence</i></p>	<p>Informal update was shared. Teachers worked really hard last week to prepare for this first week of distance learning. Teachers will benefit from rest over Spring break. Now more than ever teachers see the need for on-going technology training. She stressed that digital citizenship is powerful if used in the right way.</p>
<p>Finance committee <i>Ms. Trott</i></p>	<p>February financials were shared with the board as well as the up to date cash and cash equivalents. Written statements and charts are included in the meeting packet. Karen Trott will be sharing the preliminary 2020-2021 budget and the Audit contract for FY 2020 in New Business.</p>
<p>Foundation report <i>Ms. Jessica Oliver</i></p>	<p>Mrs. Jessica Oliver shared that the Woods Auction format would be changing due to Covid-19 in the form of a telethon. More information to come. The date will be changing from 4/17/20 to 4/18/20. Shop and earn program is still functioning. The Foundation was sad to cancel the New parents' welcome social.</p>
<p>Communications <i>Mr. Lincoln</i></p>	<p>No written report at this time.</p>
<p>Personnel <i>Ms. Ising</i></p>	<p>Amy Ising will be sharing the survey results and findings in our closed session. There were 111 responses to the principal's survey.</p>
<p>Board Development <i>Ms. O'Connor</i></p>	<p>No formal report at this time. Missy O'Connor shared that the draft that was sent to DPI has been returned with suggested changes. The committee is hoping to meet before our April board meeting.</p>
<p>DoT transportation subgroup committee <i>Mr. Lincoln/Ms. Ising</i></p>	<p>No written report at this time.</p>

V. New Business

i. Preliminary budget for 2020-21	Karen went over the preliminary budget which can be found in the meeting packet.
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Action: a motion to approve the preliminary budget for 2020-21 was made by Kala Bullett, seconded by David Lincoln and passed unanimously by the board members.

ii. Audit contract for FY 2020	Karen reviewed information with the board regarding the audit contract for FY 2020. The recommendation was to go with Thomas, Judy, and Tucker in part because we have the most experience working with them.
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Action: a motion was made to approve the audit contract for FY 2020 with Thomas, Judy, and Tucker for \$13,675.00 was made by Kristina Sparrow, seconded by Amy Ising, and passed unanimously by the board members.

VI. Closed Session:

Action: a motion was made by David Lincoln to move into closed session to discuss a personnel matter, seconded by Amy Ising, and passed unanimously by the board members.

i. Principal's annual evaluation and contract	Discussed survey results in closed session. The minutes for closed sessions are kept in a separate binder.
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Action: a motion was made by David Lincoln to move out of closed session at 9:24pm, seconded by Kala Bullett, and passed unanimously by the board members.

## VII. Adjournment Session

An announcement was made that a contract for the 2020-2021 school year was voted on and offered to Mr. Bryan in closed session. He accepted the offered contract.

Action Taken: a motion to adjourn was made at 9:27 pm by Amy Ising, seconded by Karen Trott, and passed unanimously by the board members.