

Woods Charter school
Board Meeting Minutes
February 21, 2019

Voting members present: Ms. O'Connor, Ms. Trott, Ms. Ising, Ms. Perkins, Ms. Bullett, & Ms. Sparrow. Mr. Lincoln (arrived at 7:31pm)

Non-voting members present: Mr. Bryan

Student Representative: not present

Other: Ms. Koppelkam, Ms. Berg, Ms. Sperry

Meeting was called to order at 7:04pm in the Glade.

- I. The Pledge of Allegiance
- II. Public Comment: (written public comments may be added to the Public comment notebook)

Stacy & Matt Green	Unity Project concerns
David Revere	Unity Project concerns
Joel Thomas	Unity Project concerns

III. Consent Agenda

<u>Principal's report:</u> <i>Mr. Bryan</i>	Additional discussion: (report available online) Highlights: Economic diversity lottery information gathering progress of the Board development committee, Information about Enrichments for middle and high schools, school wide cleaning service changes, Roof repairs needed, New E.C. Teaching assistant, Woods middle school sports update, and important upcoming dates,
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Minutes from January 17, 2019 meeting	Additional discussion: (approved minutes posted online)
Action taken: a motion to approve the consent agenda was made by Ms. Ising, seconded by Ms. Bullett, passed unanimously	

IV. Reports:

<p><u>Student Update:</u> <i>Mitchell O'Connor</i></p>	<p>Written report in meeting packet. Additional discussion: Mitchell was unable to attend the meeting, but he provided a student update.</p>
<p><u>Faculty Update:</u> <i>Prepared by Rachel Lawrence, shared by Sarah Koppelkam</i></p>	<p>(Written report in meeting packet) <u>additional discussion</u>: Whole school preparations underway for Mardi Gras parade to be held 2/28/19 in the morning. Other specifics found in Ms. Lawrence's report.</p>
<p><u>Finance committee report:</u> <i>Karen Trott</i></p>	<p>Written financial report found in meeting packet. <u>Additional discussion</u>: The January financial report and current cash/cash equivalents were shared.</p>
<p><u>Foundation report:</u> <i>prepared by Jessica Oliver, shared by Mr. Bryan</i></p>	<p>(Written report in meeting packet) <u>additional discussion</u>: Grants awarded 2018-2019 were listed and shared. Benefit Auction on Friday April 26, 2019; preparations are underway to make this event a successful one. Spring Forward Parents' Welcome reception is planned for new students' families.</p>
<p><u>Communications Committee report:</u> <i>David Lincoln</i></p>	<p><u>No written report shared at this time.</u> David met with Ms. Sperry and Ms. Berg. They are planning to review the communications survey from last year. Committee plans to host Lunch meetings with the faculty to survey/discuss communications with the faculty starting soon.</p>
<p><u>Personnel Committee report:</u> <i>Amy Ising</i></p>	<p><u>No written report shared at this time.</u> Amy shared her survey findings with the school board in closed session.</p>
<p><u>Board Development committee report:</u> <i>Missy O'Connor</i></p>	<p><u>No written report shared at this time.</u> Missy reported that the committee recently met to share information they have gathered from other schools which currently have a economic diversity lottery.</p>

V. Business

a. Old Business	No old business
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B. i. New Business	1. Roofwerks roof repair proposal. Details regarding this proposal can be found in the Principal's report.
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Action taken: a motion to approve the proposal of \$8,394 by Roofwerks to make repairs to the roof was made by Ms. Trott, seconded by Ms. Sparrow, and passed unanimously

ii. New Business	2. Preliminary budget for 2019-2020
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Action taken: a motion to approve the preliminary budget for 2019-2020 was made by Ms. Bullett, seconded by Mr. Lincoln, and passed unanimously

lii. New Business	3. Acadia NorthStar contract
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Action taken: a motion to approve the three year renewal contract with Acadia NorthStar at a rate of \$35,000 (no increase for renewal) and LINQ fees of \$3,180 (an increase of \$180) was made by Ms. Ising, seconded by Ms. Trott, and passed unanimously

iv. New Business	4. CD investment proposal from Finance Committee
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Action Taken: a motion to move the First Citizens money market account with a 0.15% interest rate to a First Citizens CD of \$250,000 at a 2.62% interest rate was made by Ms. Sparrow, seconded by Mr. Lincoln, and passed unanimously.

VI. Closed Session:

Action Taken: at 8:38 pm motion to go into closed session was made by Ms. Ising,

seconded by Ms. Bullett, and passed unanimously

A. Personnel	The Board went into closed session to discuss the HOS Evaluation and new contract
B. Contracts	none
C. Legal	none

Action taken: a motion to move out of closed session was made by Ms. Ising, seconded by Ms. Bullett, and passed unanimously at 9:59 pm.

VII. Adjournment (Open) Session:

none	Additional discussion: none
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Action taken: a motion to adjourn was made by Ms. Bullett, seconded by Ms. Sparrow and passed unanimously at 10:01pm