

WOODS CHARTER SCHOOL  
SCHOOL BOARD MINUTES  
Thursday, June 16, 2011

VOTING MEMBERS PRESENT: Ms. Deegan, Ms. Perschy, Ms. Nachman, Mr. Carter, Ms. Hall, Mr. Galin, Ms. Leinbach

NON VOTING MEMBERS PRESENT: Mr. Harrell Rentz  
Meeting was called to order at 7:03 pm in The Glade.

I. The Pledge of Allegiance

II. Public Comment

<b>Public Comments</b>	<b>Comments:</b> No public comments this evening.
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III. Consent Agenda

<p><b>Principal's Report</b> Presented by: H. Rentz Written Report provided</p>	<p><b>Additional Discussion:</b> Great end of school year. Graduation was great. All graduates spoke in public.</p> <p>Nicole Gerber was wonderful as a speaker.</p> <p>State is possibly amending the number of school days in the school year. The hope is that we do not have to make a change in our calendar.</p> <p>Lifting charter school cap has been passed.</p> <p>Mr. Rentz will be attending Charter School conference.</p> <p>Six faculty members will not be returning. They are Laura Ackerman, Donna Lee, Kirstin Morrison, Ankit Shah, Kathryn Tate, Aaron Trocki.</p> <p>Recent hires. Amanda Ketner coming in for algebra. Beverly West will be teaching 2<sup>nd</sup> grade.</p> <p>About 200 families represented in Summer Wonders. Over 50 percent are not involved in the Woods community.</p> <p>Bailey Pons was the first elementary school "Principal for the Day." Benefit auction raised \$1200 for the Woods Charter School Foundation.</p> <p>Students won student faculty basketball game.</p> <p>Report cards go out tomorrow.</p> <p>It took 77 volunteers to help out with proctoring the state tests.</p> <p>Test misadministration took place and had to be reported to the board.</p>
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	<p>There was a case of a student receiving and replying to a text from their mother after the test. There was texting during testing. However it was a technical breach and the student was required to retake the test.</p> <p>Contracts with auditor (Thomas, Judy &amp; Tucker) and grant writing services contract (Patrick Donahue of Acadia Northstar). Money for grant writing is in budget and is paid for performance.</p>
<p><b>Action Taken:</b> Motion to approve consent agenda made by Ms. Leinbach. Seconded by Mr. Carter. All approved.</p>	

I. Reports

<b>Student Update</b>	<b>Additional Discussion:</b> No student update
<b>Faculty Update</b>	<b>Additional Discussion:</b> No faculty update.
<p><b>Finance Committee Report</b> Presented by: Janna Deegan</p>	<p><b>Additional Discussion:</b> Page 8 lists financial reports. We are trying to determine how much foundation money will be needed to draw down. It may be possible that we do not need any. There is a final reconciliation with Chatham County about funding to be done.</p> <p>Ms. Leinbach asked if we were going to be in-line with budgeted amounts. Ms. Deegan says that we appear to be in good shape to make our ratios for our bond holders.</p> <p>Fairshare transportation came in May and it is in line to make the budget numbers.</p> <p>Page 9 has forecast adjustments for prior months.</p> <p>We have a write off coming relative to Moring Properties for a security deposit. We have asked Acadia Northstar to write off \$9893 for the 2010-11 budget. There is a complaint with the NC Attorney General's office. Mr. Rentz has worked with our attorneys to go as far as reasonable.</p> <p>The Finance Committee has put the framework in place for next year. Working on maintaining good relationship with bond holders. Implemented our policies.</p> <p>2011-12 Budget finalization. No major changes have come up. Board needs to go forward with what has been drawn up at this stage.</p> <p>Ms. Nachman asked finance committee to hold onto the report for the board retreat. Board retreat date has not yet been set.</p>
<b>Action Taken:</b> None	
<b>Personnel Committee</b>	<b>Additional Discussion:</b> Perschy reported that the personnel committee did

<b>Report</b> Presented by: Teresa Perschy	everything they had planned to do. Last meeting was held last week. A survey had been done with parents and staff members. Last week the committee reviewed the survey and tried to summarize.
<b>Action Taken:</b> None	
<b>Facilities &amp; Grounds Committee Report</b>	<p><b>Additional Discussion:</b> Ms. Perschy said that request to Chatham county board to disassemble the gym bleachers and place them at the soccer field was denied. Would need multiple monies and requirements to be able to do. Stairs for the bus were approved.</p> <p>Ms. Leinbach asked if there was an engineer or architect that might help with the outdoor bleacher designs. Ms. Hall said that near her tennis courts they terraced the slopes for sitting.</p> <p>Ms. Leinbach asked for Mr. Rentz to get out a notice to find an architect and engineer.</p> <p>Ms. Leinbach asked about the possibility of getting a LED marquee for the front of the school. Ms. Hall said it would be a good idea. Ms. Leinbach said the PTSA would be willing to help fund such a sign.</p>
<b>Action Taken:</b> None	
<b>Chair's update</b> Presented by: DeeDee Nachman	<b>Additional Discussion:</b> None

#### IV. Business

<b>Minutes – 5/19/2011</b>	<b>Action taken:</b> Motion to approve May minutes made by Mr. Carter. Seconded by Ms. Hall. Approved.
<b>Election of Officers for 2011-12</b>	<p>Ms. Perschy nominated Ms. Nachman for chairman</p> <p>Ms. Hall nominated Ms. Perschy for vice chairman.</p> <p>Mr. Carter nominated Ms. Deegan for treasurer</p> <p>Ms. Perschy nominated Ms. Leinbach for secretary.</p>
<b>Action Taken:</b> Motion made to accept nominations by Ms. Perschy. Second by Mr. Carter. Passed unanimously.	
<b>Meeting dates for 2011-12</b>	<p>Discussion about doing the school board retreat on August 20.</p> <p>Propose to change meeting for August 18 to August 25.</p> <p>Propose that we schedule the June 2012 meeting on the second Thursday.</p> <p>Propose to cancel the July 21 meeting.</p>
<b>Action Taken:</b> Motion made to calendar changes by Ms. Hall. Second by Mr. Carter. Passed unanimously.	

<b>Final Budget Approval</b>	<p>Budget changes may need to be made if there are state budget changes.</p> <p>Perschy asked for an update about Woods renting facilities to the Chatham community church. Mr. Rentz noted that the arrangement was going well. The church members helped out at the graduation.</p> <p>Ms. Deegan pointed out that some monies are going away because federal funds are going away. Woods is absorbing the \$260,000 into the budget. Woods has cut some expenses in the budget.</p>
<p><b>Action taken:</b> Motion made to approve 2011-12 school budget made by Ms. Perschy. Second by Ms. Hall. Approved unanimously.</p>	

V. Closed Session

<p>a. Personnel b. Contracts</p>
<p><b>Action Taken:</b> Closed session about evaluation of Mr. Rentz. Discussion about his goals and evaluation for next year.</p>

VI. Adjournment Session

**Action Taken:** Ms. Perschy made the motion to adjourn. Second by Ms. Hall. Meeting adjourned at 9:10 pm